



JOB DESCRIPTION

Companion/Caregiver

SUMMARY

The companies/homemaker provides companionship to those individuals requiring socialization and/or minimum guidance to assure a protected environment and performs home management services within the client's home.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, Other duties may be assigned.

- Provides companionship by reading, conversation, and listening.
- Participates in appropriate recreational activities and hobbies for social and sensory stimulation.
- Assists patient/client in completing necessary phone calls, letter writing, etc.
- Maintains a safe home environment for the client.
- Accompanies patient/client on walks, community trips, doctor's office, bank, etc.
- Reminds client to take self-administered medications.
- Informs staffing coordinator of any changes in assignment.
- Provides emotional support and promotes a sense of well-being.
- May perform light housekeeping tasks such as meal preparation and/or laundry.
- Assists in the maintenance of a safe and healthy environment. Uses equipment and supplies safely and properly.

This job description is not intended to be all-inclusive. The employee will be expected to perform other reasonable related duties as assigned by management.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND OR EXPERIENCE

High school diploma or general education degree (GED) or equivalent preferred. Training in the topics related to human development and interpersonal relationships, nutrition, shopping, food storage, use of equivalent and supplies, planning and organizing of household tasks and principals of cleanliness and safety.

LANGUAGE SKILLS

Ability to communicate effectively with patient/client, family members, clinical management, and staff. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and proceed manuals. Ability to write routine reports and correspondence.

